

Infection prevention and control management policy and programme

All Southern Cross Healthcare will have a coordinated infection prevention and control programme (IPCP) which is overseen by the local IPC committee. The program will

- ensures identification of risks to patient safety from infection
- establishment of appropriate systems and processes for prevention and control of infection related risks
- provides employees and manages with tools for managing and preventing infection

The IPCP encompasses clinical and non - clinical areas, processes and practices. That includes but not limited to

- Health and Safety at Work (HSW)
- environment factors that may have an impact on cross infections risk such as waste, linen and laundry, housekeeping, facilities, construction, air handling and pest control
- services such as operating rooms, sterilizing services, food services and waste management services.

<p>Preferred Name and Synonyms:</p>	<p>Infection Prevention and Control (IPC) refers to the provision of infection prevention and control processes and practices.</p> <p>Associated synonyms are:</p> <p>Infection Prevention and Control Programme (IPCP), National Infection Prevention and Control Lead (IPCNL) Infection Prevention and Control Nurse (IPCN), Infection Prevention and Control Nurse Consultancy (IPCNC), Infection Control (IC)</p>
<p>Programme standards</p>	<p>The IPCP is based on processes and practices to the specification of:</p> <ul style="list-style-type: none"> • NZS 8134:2008 Health and Disability Services Standard including NZS 8134:3:2008 Health and Disability Services (Infection Prevention and Control) Standards • Health and Safety at Work Act 2015 • Health and Safety at Work Regulations 2016 • AS/NZS 4187:2014 Cleaning, disinfecting and sterilizing reusable medical and surgical instruments and equipment, and maintenance of associated environments in health care facilities • and/or as otherwise specified by SCH

Key Programme References	<ul style="list-style-type: none"> • Ministry of Health • NZS:3:2008 Health and Disability Services Infection Prevention and control standards • Health Quality Safety Commission (HQSC) Infection Prevention and Control programme • Centre for Disease Control (CDC) and the Healthcare infection control practices advisory committee • AORN Guidelines for perioperative practice • Hand hygiene New Zealand • WHO hand hygiene
SCH Supporting / Relevant Systems and Programmes	<ul style="list-style-type: none"> • Safety Quality and Risk System • Adverse Event Reporting and Management • Sterilisation Services • Health and Safety at Work • Credentialling and Defining Scope of Practice Guide • Consumer Rights • Patient care processes • Legislative compliance programme • Document management guidelines
Other	<ul style="list-style-type: none"> • Property and Facilities Management • Procurement Management • Food and cleaning services • Waste management • Laundry management

Clinical governance

Terms of Reference and charters for the committee's.

National Infection prevention and control	<p>The National Infection Prevention and Control Committee (NIPCC) oversee the IPC program and also provide oversight to the Hospital Infection Prevention and Control Committee (HIPCC)</p> <p>Clinical governance structure and overview KB 8298</p> <p>National infection prevention and control committee charter KB 4291</p>
--	---

committee (NIPCC)	
Hospital infection prevention and control committee (HIPCC)	<p>There is a multi-disciplinary Hospital Infection Prevention and Control Committee (HIPCC) at each hospital, with Terms of Reference, which meets regularly. The role of the IPCC is to support the Infection Prevention and control nurse to deliver the programme and review and make recommendations on relevant IPC issues.</p> <p>The IPCC has linkages with National Infection Prevention and Control Committee (NIPCC), Safety Quality & Risk Committee (SQR) and Hospital Clinical Medical Committee (HCMC) as appropriate.</p>
Hospital clinical medical committee (HCMC)	<p>Considers infection control matters in relation to clinical medical risk and credentialing and defining scope of practice functions.</p>
Safety quality and risk committee (SQR)	<p>Identifies IPC programme priorities and approves the final programme</p> <ul style="list-style-type: none"> • Programme review annually • Incident Summary System (ISS) monthly monitoring • IPC related HSW and clinical monitoring 4-6 monthly • Surveillance and audit report review 6 monthly <p>Is responsible for overseeing the Southern Cross Healthcare' clinical and business safety, quality and risk management is operating effectively applicable to the location</p> <p>Is provided summarised relevant information including recommendations on which to base decisions to progressively improve quality.</p>

Infection prevention and control programme

Management is responsible for the development, maintenance and effectiveness of the Southern Cross Healthcare Infection Prevention and Control Programme. Please refer to the SQR folder for illustrative models showing responsibility and accountability lines.

The National Infection Prevention and Control programme has been developed in consultation with key stakeholders to minimise the risks of infection to consumers, workers and visitors. The national and local hospital infection control programmes are reviewed annually to ensure they meet the needs of the organisation

IPC priorities arising from the programme are linked to the business plan, risk management system and quality plan to meet the needs of Southern Cross Healthcare. Adequate resourcing and commitment are required to ensure implementation of the IPCP.

Identifying IPC	There are a number of ways priorities are identified including:
------------------------	---

<p>Priorities</p>	<p>Risk Management- identification, analysis and evaluation guide</p> <ul style="list-style-type: none"> · Risk lists are reviewed annually · Risk Registers are review 3 monthly to ensure active management <p>Audit program (national and local)</p> <p>The Incident Summary System (ISS) provides a data source which links to adverse event and complaint reporting.</p> <p>IPC Programme</p> <ul style="list-style-type: none"> · IPC Programme is annually reviewed and approved by SQRM · Surgical Site Infection (SSI) is reviewed 6-12 monthly · ISS, is monitored monthly <p>Health and Safety at Work and Clinical Quality monitoring and reporting (Quality reporting 4 – 6 monthly)</p> <p>Currency with national and international evolving good practises.</p>
<p>Approval of the IPCP</p>	<p>The General Manager and the IPCN ensures the IPCC/SQR approves the Hospital's IPC Programme.</p> <p>The NIPCC, Chief of Quality and Risk, Chief Nurse Advisor, and IPC Nurse Consultancy are the approving team for the IPC Programme and folder of documents.</p>
<p>IPCP management</p>	<p>The Infection Prevention and Control Nurse (IPCN) / IPC Team / OR / Ward Manager is designated by the general manager to co-ordinate and oversee the IPCP at each hospital and perform an annual review.</p> <p>It is the responsibility of all workers to comply with the IPCP policy, procedures and guidelines.</p> <p>The general managers are ultimately responsible for ensuring that IPC standards are met in their hospital.</p> <p>Managers in each department or service are responsible for ensuring that employees have access to IPC documents, are familiar with the content, and are accountable for practising in accordance with these.</p> <p>Please refer to the Adverse Event Reporting and Management folder for prompt notification requirements.</p>
<p>Infection Prevention and Control Nurse</p>	<p>Designated by the general manager to co-ordinate and oversee the IPCP at each hospital</p>
<p>IPC team members (link team)</p>	<ul style="list-style-type: none"> • Operational level of detail (day to day) • Support the IPC Nurse in implementation of the IPC programme • Provide a link between the IPC and the clinical areas or departments • Enable IPC information to be communicated to all areas of the hospital
<p>National expert</p>	<p>Access is available through the National IPC Program lead or via Infection</p>

advice and support	Prevention and Control Nurse Consultant (IPCNC) and/or Consultant Clinical Microbiologist/Infectious Diseases Specialist for advice.
Local expert advice and support	Local microbiologist may provide expert advice, guidance, review and recommendations at to the hospital including assistance with adverse events and risk management
Consultation	With respect to significant changes, e.g. work practices, technology, workforce/staffing, new services and buildings, the CEO, COOs and National Facilities Manager consult and seek feedback from the IPC experts and team as appropriate to the situation and across the life cycle of the project

Policies, guidelines and procedures

Infection Prevention and Control policies, guidelines and procedures are developed and reviewed in consultation with relevant experts and personnel. These documents are developed to ensure maintenance of IPC practices that are:

- consistent with national and international guidelines or recommendations
- in alignment with professional regulatory or licensing organisations relevant to infection prevention and control
- appropriate to the work of Southern Cross Healthcare
- cost effective.

All policies, guidelines and procedures are readily available in our online content management system (CMS).

Area specific hospital procedures must adhere to Infection Prevention and Control principles and can be accessed through the hospitals local folder/s.

Education

Relevant education for team members and consumers on Infection Prevention and Control is provided (Education training and development guideline)

Education is usually carried out by the hospital's Infection Prevention and Control Nurse. National education is coordinated by the national infection prevention and control lead. (see: [Infection control education guidelines](#))

Surgical site surveillance (SSS)

- Surveillance for surgical site infection is carried out – (see: Surgical site surveillance program)

Antimicrobial stewardship

Policies and procedures are established and implemented to promote prudent prescribing and use of antibiotics agents is consistent with accepted good practice guidelines (see: Antimicrobial stewardship guidelines)

Quality safety and risk management

- [Quality and risk management system](#)
- [Adverse event management](#)

Attachments

- [A: Annual program template](#)
- [B: Annual report template](#)

CONTENT CONTROL

Published Date: **30 Oct 2017**

Version: **4**

Site: **Network**

Content Owner: **Jane Barnett**

Authorised By: **Chief of Quality & Risk**



**WATCH THIS
CONTENT**